

***SUSIE HUH***  
**7491 E. Rio Verde**  
**Tucson, Arizona 85715**  
**520-869-1306**

## **Education**

UNIVERSITY OF PHOENIX, Tucson, Arizona  
Master of Arts Organizational Management 1999-2001

UNIVERSITY OF ARIZONA, Tucson Arizona  
B.S. Degree Rehabilitation, 1975-1979.

## **Professional Experience**

### **Summary of Qualifications**

- 45 years' experience in child welfare, early childhood education and mental health and 24 years in a senior management role.
- Experience in managing multiple sites in diverse geographic areas.
- Strengths in program and board development, strategic planning, finance, and community relations
- Managed significant growth expanding from 4 million to 23 million in annual revenues.
- Successfully raised over 15 million in capital to build a new 39,000 square-foot facility and renovate an additional 24,000 square feet for an integrated campus of services for children and families.

**JUNE 2004 – 2023**

### **CEO, Casa de los Niños, Tucson, Arizona**

- Responsible for the administration of all programs, services, departments, staff and volunteers of the organization in accordance with the mission, and strategic direction set by the Board of Directors.
- Communicates, informs, discusses, educates and guides the Board in affairs of the agency.
- Maintains fiscal integrity through oversight of budget preparation, monitoring, and reporting.
- Negotiates and administers all contracts and grants.
- Develops a solid donor base and maintains relationships with donors to secure a private funding base to meet the long-term needs of the organization.
- Administers agency's child and family services programs in an effective efficient and professional manner.
- Represents Casa de los Niños through participation in activities at national, state, and local levels that enhance the reputation of the agency.

### ***Accomplishments***

- *Grew the organization from 4 million to 23 million with over 250 employees.*
- *Grew and managed through a major recession and a pandemic.*
- *Diversified service lines of business to include Early Education for birth to 5, Mental Health Services for children and families, Integrated developmental services in pediatric clinics, and expanded home visiting for young parents.*

- Developed an integrated campus with new a new build of 39,999 square feet and renovations of 24,000 square feet to consolidate all services on one campus.*
- Managed the design and build process from planning, design and completion of the build from 2010-2021*
- Successfully completed a 15-million-dollar capital campaign.*

#### **JULY 2001 – MAY 2004**

#### **Associate Director of Administration, Child & Family Resources, Inc., Formerly Known as Tucson Association for Child Care, Inc., Inc., Tucson, Arizona**

- Assist the Executive Director in the administration of the organization
- Work closely with the Board of Directors in strategic planning, fund development and program oversight.
- Oversee the accreditation process.
- Oversee quality improvement process and initiatives Provide leadership to the administrative team including Fund Development, Human Resources, Technology, Operations, and Marketing.
- Coordinate fund development activities including special events and grants.
- Participate in the Management Team of the agency.
- Provide annual reviews and regular supervision to the administrative team members.
- Oversee the CQI Committee
- Coordinate the personnel committee and fund development committee of the Board of Directors
- Represent the organization in related community, state and national initiatives.

#### *Accomplishments*

- Completed first accreditation from Council on Accreditation*
- Worked with Board to Develop three-year Fund Development Plan*
- Worked with Executive Director to develop and facilitate New Board member Orientation.*
- Grew organization throughout Arizona in urban and rural communities.*

#### **JANUARY 1998 – JULY 2001**

#### **Associate Director, Pima County**

- Assist the Executive Director in Community development activities.
- Supervise and support Program Directors and/or Staff in designated area.
- Confers with Program Directors and Supervisors in implementing goals and objectives of area projects.
- Confers with Program Supervisors and Staff to provide technical assistance and to resolve problems.
- Research appropriate fund sources for program operations and develop grants with Program Supervisors.
- Participate on the Management Team of the agency.
- Provide annual reviews of Program Directors.
- Facilitate the use of staff expertise across programmatic and geographic boundaries.

#### *Accomplishments*

- Developed and implemented Employment Transition Program a collaboration of five agencies.*
- Established a new management structure with emphasis on fund development.*
- Increased number of programs in Pima County*

#### **NOVEMBER 1994 - JANUARY 1998**

#### **Program Manager, Southern Arizona**

- Assisted Executive Director in the development of new offices in Douglas, Nogales, Phoenix, Safford,

and Sierra Vista.

- Supervise staff and programs in five area offices.
- Developed and implemented the Southern Arizona Choices for Families Collaboration
- Developed and implemented the Center for Adolescent Parents Liberty Site
- Work with Executive Director on program development and grant writing
- Represent agency in five branch communities.
- Participate in community development activities on behalf of the agency.
- Build and maintain community partnerships in Douglas, Nogales, Safford, Sierra Vista and Yuma
- Provide staff development and support.
- Assist the Executive Director in special projects as assigned.

#### *Accomplishments*

- Developed Community Advisory Boards in four communities.
- Established startup infrastructure in five communities outside Tucson.
- Built community relationships that led to program growth in Nogales, Sierra Vista, Douglas, Yuma, and Phoenix

### **AUGUST 1992 - NOVEMBER 1994**

#### **Director, The Center for Adolescent Parents**

- Plan and organize program offered in T.C.A.P.
- Organize and supervise T.C.A.P. facility.
- Supervise the operation of the licensed childcare center.
- Teach classes to adolescents that are relevant and current.
- Model positive parenting
- Network with community resources
- Work with T.C.A.P. Advisory Board

### **MARCH 1983 - AUGUST 1992**

#### **Director, Family Child Care Home Certification Program and Child and Adult Care Food Program**

- Supervise recruitment of family childcare homes
- Supervise monitoring of over 500 family childcare homes in southern Arizona.
- Supervise staff of 14 in Pima, Yuma, Cochise and Santa Cruz County.
- Conduct annual employee evaluations.
- Develop and implement program goals and annual work plans.
- Develop grant proposals for new and continued funding.
- Budget and fiscal responsibility
- Produce monthly newsletter.
- Maintain fiscal records for large reimbursement programs.
- Responsible for program evaluation.

#### **Core Competencies**

- Strategic Planning
- Board Development
- Fund Development
- Executive Coaching
- Diversification of service lines of business

## **Professional Affiliations:**

Prevent Child Abuse America  
Child Welfare League of America  
Association for Fundraising Professionals  
Arizona Council of Human Service Providers  
National Council Mental Well Being  
Social Current

## **Recent Bord Positions:**

Arizona Chapter National Committee Prevention of Child Abuse,  
Secretary 1986 - 87.  
Vice-President 1987 - 89.  
President 1989 - 91.  
Past President 1991 - 1993  
Workforce Investment Board 2001 – 2006  
Youth Council Chair 2002- 2004  
Arizona Council Human Service Providers  
Chair 2009-2011  
Board Member 2005-2022  
Chair of Advocacy until 2021  
Children’s Action Alliance –Child Welfare Committee 2004-2021  
National Council Mental Well Being –  
Board Member 2015-2022  
Vice Chair 2021-2022